

Portland Community College
President's Cabinet
Wednesday January 31st, 2018
Conference Room 233B
8:30AM – 11:30 AM

Cabinet Notes

Present: Mark Mitsui, Sylvia Kelley, Jim Langstraat, Katy Ho (by phone), Lisa Bledsoe, Karin Edwards, Sandra Fowler-Hill, Eric Blumenthal, Michael Northover, Kim Baker-Flowers, Traci Fordham, Sarah Tillery, Loraine Schmitt, Tricia Brand *Note taker: Angie*

Standing Items:

Legislative Update (Emma)

- Legislative session expected to last 45 days at most this year.
- Budget ask is \$32 million across the state (approx. 1/3 would likely go to PCC.)
- Community colleges focus on affordability, overall on same page with coordinated game plan. Closer to the end we will respond questions such as "What tuition rate would x million dollars buy? What tuition rate would z million dollars buy?" Service level impact re: wrap around and advising services another concern.
- Lobby day 2/27 Cabinet encouraged to attend.
- Senator Wyden attempting to reschedule Dream Center visit, more details forthcoming.

President's Updates

- Materials circulated from: Business Alliance retreat, OCCA Budget Ask, All Hands Raised Council meeting, Center for Community College Student Engagement. (Materials scanned/posted in 1/31 cabinet drive folder.)
- Automation in workforce is a bigger risk to certain industries. NVIDIA may be willing to visit re: AI.
- Board Retreat: Abbreviated Social Justice Workshop, Dual credit background provided, YESS update, Final Work Plan.
- Oregon Hunger Task Force Panel: Our work around food pantries, partnerships, integration of federal benefits puts us ahead. Universities often don't acknowledge student food/housing insecurity per reputation concerns.
- College Promise: Good discussion and briefing yesterday at SY including a couple of Martha Kantor's staff. There is a Promise Net Conference where best practices are shared (Pam/Roberto.) K12 convening planned with boards of all districts in our area. There is value in pre-planning.
- Communities of Color Council had first meeting, charter & membership posted. Shout out to Chabre Vickers, SE CRM.
- Nominations for HB 2998 for USTA – send names in to Mark, he will forward on.
- External pivot in the works for Mark. Thanks to Sylvia for assuming larger internal role.

Equity and Diversity (Kim)

- Climate survey in progress, please advertise, push focus groups. Customization was lacking at this price point. Preliminary data from primarily white respondents. Aiming for end of Feb. for quantification and qualitative analysis.
- Final version of Take 5 - 2.0 roll out coming soon.

YESS (Katy via phone)

- Narrowing down focus areas w/CRT. 1. Culturally Responsive Teaching/Excellence in teaching, 2. Gateway courses, guided pathways, 3. Technology and capacity. ATD Coaches letter can be shared with cabinet.

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Policy (Michael)

- CPAC presentation went well at EAC. Repository up and running, but issues with work flow waiting still being resolved. Next meeting: Charter revisiting, rules of order, voting, communication. Cabinet okays initial policy development and then conducts final review. Provide feedback on Cabinet Final Review Checklist. *CPAC does not change Board policies.

Budget (Eric)

- Following up with Kurt/Dean's group for more specific info.
- Task force on benefits (Dina) in process re: fringes per employee right sizing.
- Tech fee task force (Michael) kicked off recently.

Old Business

Town Halls (Mark)

- Calendar holds for entire cabinet will be modified by Jeannie w/specifcics as to who attends which. Change from holds.

Employer Partnership Awards Spring Event (Kate)

- Industry Breakfast on April 11, 7:30-9:00am at OMSI, (Cabinet at CLIMB)
- Honoring 3 award winners, previously announced. Gathering list of employers we have partnerships with, prelim list 750+.
- Tight program, space for 150, logistics, video, ads planned to thank winners in PBJ and Pamplin Media. Details to follow.

Updates

Karin:

- Climate survey focus groups in progress, DACA event happening. Priced out film showed twice last week.
- Next week "pizza with president" for student conversations.
- Pathways 1000 just had a board meeting, will break ground Feb. 27 on homeowner property.

Sandra:

- OER celebration this week, Transfer fair last week.
- Wash county partnerships follow up hosted, dream centers toured.
- Oregon Food Bank contract just started.

Michael:

- OHSU cyber summit last week.
- Banner 9 kick off was in Jan.
- Remote mgmt. for podiums coming soon.

Lisa B.:

- 10 employment related bills are in this legislative session, some may have impacts to OEBC, benefits, PERS.
- A faculty member requested employee salary data, have yet to complete the required public records request.
- Mariah Cisse, Organizational Development director, is getting on agendas re: upcoming POD plans, building a learning organization. The LEAD academy on hold, eventual redesign/revamping. Looking at Talent Management System.

Sylvia:

- BPAC tomorrow. Recommendations for budget advisory subcommittees.

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- Thanks for patience in marketing, advancement down 6 of 8 positions. More info to come.
- All reorg messaging will be announced at one time. Expect message to go out soon.

Tricia/SE:

- Several state meetings today hence non-typical staff subbing, SE hosting CSSA today
- Looking at ways to provide tech support for scholarship application/scholarship workshops.
- Academic advising: Transfer fair pre-conversations this year, new strategy versus post conversations.

Sarah/SY:

- People walking around SY inviting people to participate in climate survey. Personal touch in hopes of good response.
- Lisa hosted a dinner for employees who live near Newberg for idea generation and feedback. 25 attendees.

Kim:

- Bathrooms appeal wrap up expected soon.
- Faculty chair summit will be held on March 9, poster coming.
- Feb 16 Asao Inoue event at CA was limited to 50 and is full.
- DEI non-credit certificate will start running again in Feb.
- Everfi now owns CampusClarity and is doing a 100% markup.

Traci:

- Conducting a communication mechanisms audit, plans to update on cabinet agenda in April.
- Trying to direct people to intranet for internal communication, Inside PCC. FAQs function as rumor control. Submit stories ideas to Traci, you may be contacted re: FAQ responses. Traci will provide more detailed specific language for a tag line for announce messages along the lines of “this announcement will be posted on inside PCC.”

Eric:

- April 4th tentative Bond issuance. Bond staffing ramp up coming.
- Data incident being reviewed involving 4000 records. Engaging cyber liability insurers. Unknown if “breach” at this point. Notification process by March 1st required. Red flag committee meeting to address it.

Jim:

- Emergency mgr position reposted. Continued informal asks re: arming public safety officers. May eventually come to cabinet. Alternatives should be considered.
- Keeping our foot in the door in case PERS bond issuance gains momentum.
- Wally at café at WCC likely withdrawing soon. No one else wants lease. Low foot traffic. Venting issues. Food services won't make money. Perhaps explore Mechatronics on first floor?

Exception Requests

Position Title

FOMS II (Rock Creek)

Requested by

Langstraat

Position Type

Existing Vacant

Pos #

995323

Approved

Yes

Notes Review

Please let Tia know of any edits you would like made for 1/24/2018 notes by the end of business day 1/31/2018.

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