G303

Academic Standards and Practices

Granting Degrees and Certificates

DEGREES AND CERTIFICTES

A complete listing of Portland Community College's degree and certificate programs and transfer disciplines may be found in the Programs and Disciplines section of the catalog.

To earn an associate degree or a certificate, students must meet the requirements in the catalog that is current when they earn their first credit(s) at PCC, unless they choose to meet the requirements of a later catalog. However, students who do not earn at least one PCC credit each academic year lose the right to meet the requirements of their original catalog. They must then meet requirements of the current catalog at the time they resume work on their degree or certificate at PCC, or a later catalog. If a student has not been consecutively enrolled (earning at least one credit per academic year) at the time you apply for graduation, you must meet the requirements of the most current catalog. Your degree will be awarded based on your application date.

An edition of the catalog is valid for six academic years. However, some programs may impose shorter time limits on accepting credits for degree or certificate requirements.

CERT IFICAT ES

Some career technical departments offer certificates ranging from 12-108 credits to students who complete the course of study with a minimum 2.0 grade point average. Specific courses required for each certificate program, including any General Education requirements, are listed under their appropriate programs in the Programs and Disciplines section of the catalog.

Please note the following requirements:

Two-year Certificate Requirements

1. At least 24 credits must be earned at PCC, 18 of which must apply to the certificate requirements. The final nine credits that apply to the certificate must be earned at PCC.

2. A maximum of 24 credits of Pass/No Pass grades will apply to any two year certificate. Specific two year certificates that deviate from this maximum will state their Pass/No Pass maximum in the requirements for the specific two year certificate.

3. Only nine credits of 199 and 299 experimental courses apply.

One-year Certificate Requirement

1. At least 12 credits must be earned at PCC, nine of which must apply to the certificate requirements. The final nine credits that apply to the certificate must be earned at PCC.

2. A maximum of 12 credits of Pass/No Pass grades will apply to any one year certificate. Specific one year certificates that deviate from this maximum will state their Pass/No Pass maximum in the requirements for the specific one year certificate.

3. Only nine credits of 199 and 299 experimental courses apply.

Less Than One Year Certificate Requirements

1. At least 6 credits must be earned at PCC, all of which must apply to the certificate requirements. The final six credits that apply to the certificate must be earned at PCC.

2. A maximum of 8 credits of Pass/No Pass grades will apply to any less than one year certificate. Specific less than one year certificates that deviate from this maximum will state their Pass/No Pass maximum in the requirements for that specific certificate.

3. Only nine credits of 199 and 299 experimental courses apply.

Career Pathway Certificates

Career Pathway Certificates are short-term credentials (12-44 credits) which prepare individuals for entry-level employment within an occupational area. Career Pathway Certificates may be the first certificate a student earns while pursuing a certificate of greater length or an Associate of Applied Science (AAS) degree. Information about Career Pathways in specific areas of study can be found in the Programs and Disciplines section of the catalog under individual career technical programs. Based upon credit hours, career pathway certificates need to meet less than one year or one year certificate requirements.

Employment Skills Training

Some career technical departments offer the Employment Skills Training Certificate (EST). The EST is an individualized certificate ranging from 12-44 credits that prepares the student for a specific job. Students should contact the appropriate career technical department to find out whether the department offers the EST. A full description of the EST may be found in the Programs and Disciplines section of this catalog.

ASSOCIATE DEGREE REQUIREMENTS

See Handbook Sections, A102, A103, A104, A105 and A106