



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

# Business Meeting



May 16, 2024



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-7268 or by email at [boardmember@pcc.edu](mailto:boardmember@pcc.edu), please use ACCESSIBILITY in the subject line.

# Board of Directors Goals 2023-2024

## Belonging

**Strategic goal:** Ensure that the Board of Directors and the President advance diversity, equity, and inclusion in measurable and strategic ways.

- Monitor the recruitment, hiring, and retention of employees of color.
- Monitor the awarding of contracts to D/M/W/ESB/SDV companies.
- Integrate people and culture centered strategies into its policymaking processes and all board functions.
- Support a people-centered approach to the well-being of students and staff.

## Enterprise

**Strategic goal:** Through the development of policy, a strong relationship with the college president, and effective public advocacy, ensure that Portland Community College is well-positioned to meet the current and future needs of the communities it serves.

- Support the ongoing success of the President in leading the college.
- Engage in strategic advocacy with city, county, regional, state, federal and tribal governments.
- Engage in Board development by participating in evaluations, professional development, board structure and training.

## Delivery

**Strategic goal:** The Board of Directors and the President holds itself accountable for improving equitable student success.

- Monitor semiannual performance on access, enrollment, retention, and completion rates for all students, and work with the President and Administration to reduce and eliminate disparities in these rates for low-income students and students of color.
- Utilize personal and professional networks to establish new strategic partnerships that bring new resources to the goal of improving outcomes for students (e.g., resources that address student housing and food insecurity, the PCC Campaign for Opportunity, etc.).
- Support the president in leading the college through financial support to Student Success initiatives

## Workforce

**Strategic goal:** Advocate for workforce development.

- Understand strategic-level workforce data, and partner with the president and college administration to close talent and opportunity gaps and move students into quality, livable wage careers. Advocate for and support private, local, state and federal policy and investments in community colleges to promote holistic workforce development strategies.
- Communicate the benefits of the recent bond measure to community members, partners and stakeholders as it pertains to workforce development and equitable student success.

### The PCC Board of Directors Working Agreement:

- Treat each other with respect
- Plan agenda thoughtfully/Conduct effective meetings
- Listen with an empathetic mind and heart
- Be prepared
- Be honest, act with integrity
- Create a positive working environment
- Call in/Call out
- Be aware of impact as well as intent
- Stay true to board goals
- Stay engaged
- Enable/empower all voices

April 18, 2024

## BOARD MEETING MINUTES

### ATTENDANCE

Laurie Cremona Wagner, Kristi Wilson, Greg McKelvey, Tiffani Penson, Dan Saltzman, Kien Truong, Mari Watanabe, Nathaniel Kung

### EXECUTIVE SESSION

The PCC Board of Directors met in accordance with ORS 192.660 (2) to discuss and hear reports on (d) labor negotiations, (h) litigation, and (k) school safety.

### WORK SESSION

The Board of Directors met in Work Session. Dr. Bennings provided a [Third Quarter Work Plan Update](#). Mike Mathews reviewed and provided a second reading of the [Proposed Changes to the Community College Rules of Procurement](#). Jennifer Hamlin provided a first reading of the FY 24-25 Board Meeting Schedule; it was determined that more conversation will occur in May regarding retreat dates. College Housing Northwest (CHNW) provided a presentation on [Affordable Housing](#).

### BUSINESS SESSION

Chair Cremona Wagner called the Business Meeting to order at 7:12 pm and shared the Land Acknowledgement.

Chair Cremona Wagner asked for a motion to approve the April 18, 2024 agenda.  
Saltzman/Penson

Cremona Wagner – Yes	Saltzman – Yes	Wilson – Yes
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Yes	

Chair Cremona Wagner asked for a motion to approve the March 21, 2024 minutes.  
Watanabe/McKelvey

Cremona Wagner – Yes	Saltzman – Yes	Wilson – Yes
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Yes	

### RECOGNITION

Dr. Bennings highlighted Community College Month, National Library Week and Earth Week. Also recognized were the most recent group of student Legislative Interns: April Sells, Alia Hoshall, Amairani Carmon Solano, Joseph Louis Weiner, Maryanne Mejia, Saumyaa Desai, Tayen Ledbetter, and the Frisbee Government Relations Interns: Ruja Bista and April Sells.

## 1TT1

[Library Appreciation](#) was highlighted by Michelle Bagley and Cheryl Miller as part of PCC's One Together, Together One (1TT1) initiative.

### UPDATES

Dr. Bennings highlighted the quarterly [Personnel Action Report \(PAR\)](#).

Dr. Bennings also invited members of Cabinet to provide updates:

Vice President of Student Affairs, Dr. José DeLa Cruz, provided an on Achieving the Dream (AtD).

Associate Vice President of People Strategy, Equity and Culture, Dr. Howard Croom, shared updates regarding the Compensation Study.

Vice President of Academic Affairs, Dr. Katy Ho, shared information around Co-requisites and Common Course Numbering.

Executive Vice President of Administration and Finance, Eric Blumenthal, gave an update on the Workday ERP Implementation Project. Additionally, Associate Vice President of Finance, Dina Farrell, joined Eric Blumenthal to provide further information regarding the Investment Standards & Practices draft document to help answer questions and provide further insight on the subject.

### INFORMATION SESSIONS

[Strategic Enrollment Planning Update](#) – Ryan Clark

[PCC Prevention & Response to Gender-Based Violence](#) – Lauren Smith, Caroline Bartlett

### PUBLIC COMMENT ON AGENDA ITEMS

Michael Sonnleitner; Item 24-106; in person

Roberta Richards; 24-106 Adopt Revised Investment Standards and Practices; in person

Susan Palmiter; 24-106 Adopt Revised Investment Standards and Practices; in person

Camila Rivera; Proposed new language for PCC's commitment to divesting and not investing in fossil fuel companies; in person

Khanh Pham; Re: revisions to the investment policy, specifically changes to the "no fossil fuel investments" language; remote

TJ Anderson; Adopt Revised Investment Standards and Practices; in person

### CONSENT AGENDA

Chair Cremona Wagner asked for a motion to approve Resolutions 24-101 through 24-105

Wilson/Watanabe

Cremona Wagner – Yes

Saltzman – Yes

Wilson – Yes

McKelvey – Yes

Truong – Yes

Penson – Yes

Watanabe - Yes

### NON-CONSENT AGENDA

Chair Cremona Wagner asked for a motion to approve Resolution 24-106

Wilson/Watanabe

During discussion, a motion was made to adopt amended language submitted by Director Truong.

Truong/Saltzman  
Cremona Wagner – No  
McKelvey – No  
Penson – No

Saltzman – Yes  
Truong – Yes  
Watanabe - Yes

Wilson – No

Discussion of the original motion to approve Resolution 24-106, as is, continued. A new motion to *remove the words “seek to” from Section 5, D, iii of Exhibit A* was submitted by Director Saltzman.

Saltzman/Wilson  
Cremona Wagner – Yes  
McKelvey – Yes  
Penson – Yes

Saltzman – Yes  
Truong – Yes  
Watanabe - Yes

Wilson – Yes

Chair Cremona Wagner asked for a motion to approve Resolution 24-106 with the amended language under Section 5, D, iii approved in the previous vote.

Wilson/Watanabe  
Cremona Wagner – Yes  
McKelvey – No  
Penson – No

Saltzman – No  
Truong – No  
Watanabe – No

Wilson – Yes

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Tristan Roland; ASPCC democratization over clubs and organizations; in person

### **REPORTS**

Reports were provided by Student Board Member Nathaniel Kung on behalf of the District Student Council; Jeff Grider, PCC Federation of Classified Employees (AFT Local 3922); Frank Goulard, PCC Federation of Faculty and Academic Professionals (AFT Local 2277); and Board Members Watanabe and Truong.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:25 pm.

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Laurie Cremona Wagner, Chair

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Dr. Adrien L. Bennings, President

Prepared by:

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Jennifer Hamlin, Board Coordinator

Minutes approved on May 16, 2024

Portland Community College  
PO BOX 19000, Portland, Oregon 97280

May 2, 2024

**BOARD MEETING MINUTES  
SPECIAL SESSION**

**ATTENDANCE**

Laurie Cremona Wagner, Kristi Wilson, Greg McKelvey, Tiffani Penson, Dan Saltzman, Kien Truong, Mari Watanabe, Nathaniel Kung

**SPECIAL BUSINESS SESSION**

Chair Cremona Wagner called the Meeting to order at 5:22 pm.

Chair Cremona Wagner asked for a motion to approve the May 2, 2024 agenda.  
Penson/McKelvey

Cremona Wagner – Yes	Saltzman – Yes	Wilson – Yes
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Yes	

**CONSENT AGENDA**

Chair Cremona Wagner proposed approval of Resolution 24-107.

Wilson/Watanabe

Cremona Wagner – Yes	Saltzman – Yes	Wilson – Yes
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Yes	

**ADJOURNMENT**

There being no further business, the meeting adjourned at 5:28 pm.

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Laurie Cremona Wagner, Chair

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Dr. Adrien L. Bennings, President

Prepared by:

\_\_\_\_\_  
Jennifer Hamlin, Board Coordinator

Minutes approved on May 16, 2024

Portland Community College  
**BOARD OF DIRECTORS**  
PO BOX 19000, Portland, Oregon 97280

May 16, 2024

[Sylvania Campus](#)

12000 SW 49<sup>th</sup> Avenue, Portland, OR 97219, CC Building, Rooms 233 A/B

Streaming Link: <https://portlandcc.zoom.us/j/92320745940>

Or Telephone: +1 253 205 0468 OR +1 669 444 9171 US

Webinar ID: 923 2074 5940

**AGENDA**

5:00 PM **BOARD DINNER** (*invite only*)

5:40 PM **WORK SESSION**

**OAK/ELM ROOMS**

- **FY 24-25 Board Schedule and Retreat Dates** – Jennifer Hamlin, Board Coordinator
- **[Men of Color Leadership Program Update](#)** – Mak Porotesano, Director of Multicultural Services
- **[Student Basic Needs Update](#)** – Kendi Esary, Director of Student Basic Needs, Sustainability & Leadership; Charisse Loughery, Director of Student Conduct & Community Support; Lauren Smith, Executive Dean of Student Belonging & Wellbeing; Jaime Clarke, Program Dean of Pathway to Opportunity
- **Investment Standards & Practices Update** – Dr. Bennings, President

7:10 PM **BUSINESS SESSION**

**Call to Order**

- Land Acknowledgment
- Approval of Agenda — May 16, 2024
- Approval of Minutes — April 18, 2024
- Approval of Minutes — May 2, 2024

7:15 PM **PRESIDENT'S UPDATES**

- President's Reports
  - Recognitions
  - 1TT1 Spotlight:
    - **[High School Equivalency Program \(HEP\)](#)** – Beto Espindola, HEP Program Manager
- College Updates
  - Strategy, Policy and Integrated Planning, Kurt Simonds
    - **[Strategic Planning Update](#)**

8:00 PM **INFORMATION SESSIONS**

**ENTERPRISE:** Cultivate a long-term sustainable college enterprise

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- [2023-2025 Biennial Budget Update](#) – Dina Farrell, Associate Vice President of Finance

8:30 PM **PUBLIC COMMENT ON AGENDA ITEMS**

Persons wishing to make public comment on agenda items can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: Wednesday, May 15 at 5:00 pm.

8:45 PM **CONSENT AGENDA:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to act on the item in question.)

PERSONNEL

24-108 Commendation for Retiring Employees .....223

BOARD

24-109 Apply to The Higher Education Coordinating Commission for Approval of the Aluminum Welding and Ship Fitting Career Pathways Certificate for Portland Community College .....224

24-110 Apply to the Higher Education Coordinating Commission for Approval of the Maritime Pipe Welding Career Pathways Certificate for Portland Community College .....225

24-111 Apply to the Higher Education Coordinating Commission for Approval of the Maritime Welding 2-Year Certificate for Portland Community College .....226

24-112 Apply to the Higher Education Coordinating Commission for Approval of the Maritime Pipe Fitting Career Pathways Certificate for Portland Community College .....227

8:55 PM **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Persons wishing to make public comment on agenda items can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: Wednesday, May 15 at 5:00 pm.

9:10 PM **REPORTS**

- Student Update—Nathaniel Kung, Student Board Trustee
- PCC Federation of Classified Employees (AFT Local 3922)—Jeff Grider, President
- PCC Federation of Faculty and Academic Professionals (AFT Local 2277)—Frank Goulard, President
- Board Members

9:30 PM **ADJOURNMENT**



May 16, 2024

24-108

COMMENDATION FOR RETIRING EMPLOYEES

PREPARED BY: Julie Kinney, Director, People Data & Systems

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy, Equity & Culture  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: The President RECOMMENDS that the following employees be recognized for their service:

<u>Retirees</u>	<u>Job Title</u>	<u>Years of Service</u>
Susan Bryant	Employment Specialist	26
Dean Halley	Public Safety Officer	12
Mitch Killgore	Assoc Facilities Maint. Mgr.	12
Michael Northover	CIO/CISO	7
Ellen Nunez	ABE/GED Instructor	21
Kirk Sigurdson	Writing Instructor	24

RECOMMENDATION: That the Board commend these employees for their service to Portland Community College and wish them well in their retirement years.

May 16, 2024

24-109

APPLY TO THE HIGHER EDUCATION  
COORDINATING COMMISSION FOR APPROVAL OF  
THE ALUMINUM WELDING AND SHIP FITTING CAREER  
PATHWAYS CERTIFICATE FOR PORTLAND COMMUNITY  
COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Curriculum Department

FINANCIAL RESPONSIBILITY: Patty Hawkins, Program Dean, Mechatronics, Electronics, Electronics & Advanced Manufacturing Technologies

APPROVED BY: Dr. Katy Ho, Vice President, Academic Affairs  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed 12-credit Maritime Aluminum Welding and Ship Fitting Career Pathways Certificate is designed to meet the expanding need for qualified welders in the Portland-Metro area. Once completed, students will qualify for entry-level welding positions.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Maritime Aluminum Welding and Ship Fitting Career Pathways Certificate for Portland Community College.

May 16, 2024

24-110

APPLY TO THE HIGHER EDUCATION  
COORDINATING COMMISSION FOR APPROVAL OF  
THE MARITIME PIPE WELDING CAREER PATHWAYS  
CERTIFICATE FOR PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Curriculum Department

FINANCIAL RESPONSIBILITY: Patty Hawkins, Program Dean, Mechatronics, Electronics, Electronics & Advanced Manufacturing Technologies

APPROVED BY: Dr. Katy Ho, Vice President, Academic Affairs  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed 12-credit Maritime Pipe Welding Career Pathway Certificate is designed to meet the expanding need for qualified welders in the Portland-Metro area. Once completed, students will qualify for entry-level welding positions.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Maritime Pipe Welding Career Pathway Certificate for Portland Community College.

May 16, 2024

24-111

APPLY TO THE HIGHER EDUCATION  
COORDINATING COMMISSION FOR APPROVAL OF  
THE MARITIME WELDING 2-YEAR CERTIFICATE FOR  
PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Curriculum Department

FINANCIAL RESPONSIBILITY: Patty Hawkins, Program Dean, Mechatronics, Electronics, Electronics & Advanced Manufacturing Technologies

APPROVED BY: Dr. Katy Ho, Vice President, Academic Affairs  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed 87 credit 2-year Maritime Welding program is designed to meet the needs of the expanding welding workforce within Portland. This 2-year program prepares students for advancement within the welding industry.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Maritime Welding 2-year Certificate for Portland Community College.

May 16, 2024

24-112

APPLY TO THE HIGHER EDUCATION  
COORDINATING COMMISSION FOR APPROVAL OF  
THE MARITIME PIPE FITTING CAREER PATHWAYS  
CERTIFICATE FOR PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Curriculum Department

FINANCIAL RESPONSIBILITY: Patty Hawkins, Program Dean, Mechatronics, Electronics, Electronics & Advanced Manufacturing Technologies

APPROVED BY: Dr. Katy Ho, Vice President, Academic Affairs  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed 12-credit Maritime Pipe Fitting Career Pathway Certificate is designed to meet the expanding need for qualified welders in the Portland-Metro area. Once completed, students will qualify for entry-level welding positions.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Pipe Fitting Career Pathway Certificate for Portland Community College.

It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.