

July 18, 2024

25-010

ADOPTION OF BP 8118 - DATA GOVERNANCE PROGRAM
(2nd Reading)

PREPARED BY: Josh Goessler, Manager, Information Security; Information Technology

FINANCIAL RESPONSIBILITY: Troy Berreth, Interim Chief Information Officer/Chief Information Security Officer; Information Technology

APPROVED BY: Troy Berreth, Interim Chief Information Officer/Chief Information Security Officer, Information Technology
Kurt Simonds, Vice President, Strategy, Policy and Integrated Planning
Katy Ho, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: A Data Governance Program provides an organization the ability to manage, protect, and leverage its data assets effectively.

Portland Community College must adhere to many regulatory requirements for data protection. These include but are not limited to FERPA (Family Educational Rights and Privacy Act), PCI-DSS (Payment Card Industry Data Security Standard), HIPAA (Health Insurance Portability and Accountability Act), GDPR (General Data Protection Regulation), GLBA (Gramm-Leach-Bliley Act).

Benefits of a data governance program will:

- Enhance decision-making capabilities through improved data quality and accessibility.
- Increase operational efficiency and cost savings by reducing data duplication and errors.
- Stronger data security and privacy, minimizes the risk of data breaches and compliance violations.
- Better regulatory compliance, reduces the risk of legal and financial penalties.
- Creates a culture of accountability and ownership around data management.

The PCC Board of Directors reviewed the proposed policy at the June 20, 2024 Work Session.

This program will guide PCC towards proper management and protections of data assets by establishing a framework and creating clear standards/operating policies to demonstrate compliance with data privacy regulations.

Data Governance Program

Portland Community College is committed to providing a digitally safe and secure work and educational environment for our employees, students and visitors.

This policy establishes a Data Governance Program.

The program shall:

- 1. Ensure that information trusted to PCC is handled in accordance with the PCC's Mission, Values, and Guiding Principles.**
- 2. Create standards, processes, operational policies, and define responsibilities that dictate how the college collects, organizes, stores, uses, and protects its information assets.**

As general guidance, this policy will apply to any information related to a natural person or 'Data Subject', that can be used to directly or indirectly identify the person.

RECOMMENDATION: That the Board of Directors approve and adopt the Portland Community College BP 8118 Data Governance Program as presented in bold text above, in order to comply with local, state, national and international data protection standards.