

Portland Community College  
PO BOX 19000, Portland, Oregon 97280

August 15, 2024

**BOARD MEETING MINUTES**  
**Sylvania Campus**

**ATTENDANCE**

Laurie Cremona Wagner, Greg McKelvey, Tiffani Penson, Dan Saltzman, Kien Truong, Mari Watanabe, Kristi Wilson

**EXECUTIVE SESSION**

The PCC Board of Directors met in accordance with ORS 192.660 to discuss (i) employee-related performance.

**WORK SESSION**

The Board of Directors met in Work Session to discuss Board Goals for FY 24-25. Drs. Bennings and Ho provided an update on the proposed [2025-2028 PCC Strategic Themes](#). Dr. Bennings also provided an update on the current [draft of the President's Workplan for FY 24-25](#).

**BUSINESS SESSION**

Chair Wilson called the Business Meeting to order at 7:03 pm and shared the Land Acknowledgement.

The August 15, 2024 agenda was approved as published. Penson/Watanabe

Cremona Wagner – Yes	Saltzman – Yes	Wilson – Yes
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Yes	

The July 18, 2024 minutes were approved as published. McKelvey/Watanabe

Cremona Wagner – Yes	Saltzman – Yes	Wilson – Yes
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Yes	

Dr. Bennings swore in new Student Trustee, Joshua Hutchinson.

**RECOGNITION**

Dr. Bennings provided an enrollment update and gave kudos to the Student Services Enrollment, Admissions, Recruitment, and Marketing teams for their hard work in increasing enrollment numbers by 5.5% for summer 2024. Congratulations were given to Sean Harry, Sr. Business Advisor, for being named America's SBDC 2024 State

Star for Oregon, and Kayla Banda, Business Advisor & Marketing Coordinator, as a 2024 America’s SBDC 40 Under 40 Award winner. Also recognized were Jeannie Winn and the Unity Crew for organizing fun and informative courses for employees during Wellness Month. Further highlights included the 10<sup>th</sup> annual Jade District Night Market, and thanks to Director Truong for attending and welcoming guests along with Dr. Bennings.

**PRESIDENT’S UPDATES**

Dr. Bennings shared the most recent [Personnel Action and Separation \(PAR\) Report](#), provided brief updates regarding upcoming events through OCCA, and a reminder of the College In-Service event taking place on Monday, September 16.

**1TT1 SPOTLIGHT**

Ryan Clark and Peter Goss [Recognized the Office of Financial Aid & Veteran Educational Benefits](#) for the dedicated support to PCC students during the challenging “new FAFSA” rollout.

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**CONSENT AGENDA**

Chair Wilson proposed approval of Resolutions 25-012 through 25-013.

Saltzman/McKelvey

Cremona Wagner – Absent	Saltzman – Yes	Wilson – Yes
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Yes	

A motion was made and seconded to extend attendance to Director McKelvey as the fourth attendee at the ACCT Leadership Congress conference in Seattle, WA in October 2024. Penson/Watanabe

Cremona Wagner – Absent	Saltzman – Yes	Wilson – Yes
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Yes	

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Michael Sonnleitner; Nurturing Board & Community Relationships; in person

**REPORTS**

Reports were provided by Student Board Member Josh Hutchinson on behalf of the District Student Council; Jeff Grider, PCC Federation of Classified Employees (AFT Local 3922); Ben Cushing, PCC Federation of Faculty and Academic Professionals (AFT Local 2277); and Board Members Watanabe, McKelvey and Saltzman.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 8:14 pm.

---

Kristi Wilson, Chair

---

Dr. Adrien L. Bennings, President

Prepared by:

---

Jennifer Hamlin, Board Coordinator

Minutes approved on September 19, 2024