



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

Business Meeting



December 19, 2024



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-7268 or by email at boardmember@pcc.edu, please use ACCESSIBILITY in the subject line.

Board of Directors Goals 2024- 2025

Belonging

Strategic goal: Ensure that the Board of Directors and the President advance diversity, equity, and inclusion in measurable and strategic ways.

- Monitor the recruitment, hiring, and retention of employees of color by receiving and reviewing trend reports on a quarterly basis.
- Monitor the awarding of contracts to D/M/W/ESB/SDV companies.
- Integrate people and culture centered strategies into its policymaking processes and all board functions.
- Support the college to work towards being a designated Hispanic Serving Institution.

Enterprise

Strategic goal: Through the development of policy, a strong relationship with the college president, and effective public advocacy, ensure that Portland Community College is well-positioned to meet the current and future needs of the communities it serves.

- Support the ongoing success of the President in leading the college to ensure Operational Excellence, Academic Excellence, and Fiscal Sustainability.
- Provide holistic support to the President including mental health and wellbeing.
- Engage in strategic advocacy with city, county, regional, state, federal and tribal governments.
- Engage in Board development by participating in evaluations, professional development, board structure and training.
- Attend all board retreats, board meetings and participate in one conference, as available, per year.

Delivery

Strategic goal: The Board of Directors and the President holds itself accountable for improving equitable student success.

- Monitor semiannual performance on access, enrollment, retention, and completion rates for all students, and work with the President and Administration to reduce and eliminate disparities in these rates for low-income students and students of color.
- Utilize personal and professional networks to establish new strategic partnerships that bring new resources to the goal of improving outcomes for students, faculty and staff.

Workforce

Strategic goal: Advocate for workforce development.

- Advocate for and support private, local, state and federal policy and investments in community colleges to promote holistic workforce development strategies.
- Communicate the benefits of bond measures to community members, partners and stakeholders as it pertains to workforce development and equitable student success.

The PCC Board of Directors Working Agreement:

- Treat each other with respect
- Plan agenda thoughtfully/Conduct effective meetings
- Listen with an empathetic mind and heart
- Be prepared
- Be honest, act with integrity
- Create a positive working environment
- Call in/Call out
- Be aware of impact as well as intent
- Stay true to board goals
- Stay engaged
- Enable/empower all voices

Portland Community College
BOARD OF DIRECTORS
PO BOX 19000, Portland, Oregon 97280

December 19, 2024

REMOTE MEETING

Streaming Link: <https://portlandcc.zoom.us/j/92270570950>

Or Telephone: +1 669 444 9171 or +1 669 900 6833

USUS Webinar ID: 922 7057 0950

AGENDA

5:00 PM

SPECIAL SESSION

- Call to Order
- Welcome and Introductions
- Approval of Agenda

5:05 PM

CONSENT AGENDA: (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to act on the item in question.)

BOARD

- 25-031 Apply to the Higher Education
Coordinating Commission for Approval of
The Associate Addiction Counselor Associate
of Applied Science Degree for
Portland Community College.....046
- 25-032 Apply to the Higher Education
Coordinating Commission for Approval of
The Honda Pact Associate of Applied Science
Degree for Portland Community College 047
- 25-033 Apply to the Higher Education
Coordinating Commission for Approval of
The Airplane With Flight Instructor Associate
of Applied Science Degree for
Portland Community College 048
- 25-034 Apply to the Higher Education
Coordinating Commission for Approval of
The Airplane Without Flight Instructor Associate
of Applied Science Degree for
Portland Community College 049
- 25-035 Apply to the Higher Education
Coordinating Commission for Approval of
The Animation & Motion Graphics Associate of
Applied Science Degree for
Portland Community College 050
- 25-036 Apply to the Higher Education
Coordinating Commission for Approval of
The Cisco Networking Less Than One Year
Certificate for Portland Community College..... 051

5:15 PM

ADJOURNMENT

December 19, 2024

25-031

APPLY TO THE HIGHER EDUCATION
COORDINATING COMMISSION FOR APPROVAL OF
THE ASSOCIATE ADDICTION COUNSELOR ASSOCIATE OF
APPLIED SCIENCE DEGREE FOR PORTLAND COMMUNITY
COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL RESPONSIBILITY: Gerardo Cifuentes, Dean for Public Services, Education, and Social Sciences

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed 97-credit Associate Addiction Counselor AAS degree is designed to prepare students for entry-level work in the mental health and human services workforce. Because these changes constitute a greater than 30% departure of the current degree, it needs to go through the full approval process. These curricular changes are a result of extensive listening sessions, surveys, employment data, and interviews with industry leaders across the Portland-Metro area.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Associate Addiction Counselor AAS degree for Portland Community College.

December 19, 2024

25-032

APPLY TO THE HIGHER EDUCATION
COORDINATING COMMISSION FOR APPROVAL OF
THE HONDA PACT ASSOCIATE OF APPLIED SCIENCE
DEGREE FOR PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Christiaan Desmond, Dean for Advanced & Applied Technologies

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed 92-credit Honda PACT AAS degree is designed to prepare students for entry as a Honda-specific automotive mechanic across the Portland-Metro area. The Honda PACT program shares the first year with our existing automotive maintenance program, and students then specialize the following year.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Honda PACT AAS degree for Portland Community College.

December 19, 2024

25-033

APPLY TO THE HIGHER EDUCATION
COORDINATING COMMISSION FOR APPROVAL OF
THE AIRPLANE WITH FLIGHT INSTRUCTOR ASSOCIATE OF
APPLIED SCIENCE DEGREE FOR PORTLAND COMMUNITY
COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Christiaan Desmond, Dean for Advanced & Applied Technologies

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed Airplane With Flight Instructor AAS degree is going through substantial curricular changes to better align with industry partners, FAA best practices, and increase student achievement. Because these changes constitute a greater than 30% departure of the current degree, it needs to go through the full approval process. This 108-credit program prepares students to sit for their FAA certificates and have a career as a commercial pilot.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Airplane With Flight Instructor AAS degree for Portland Community College.

December 19, 2024

25-034

APPLY TO THE HIGHER EDUCATION
COORDINATING COMMISSION FOR APPROVAL OF
THE AIRPLANE WITHOUT FLIGHT INSTRUCTOR
ASSOCIATE OF APPLIED SCIENCE DEGREE FOR
PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Christiaan Desmond, Dean for Advanced & Applied Technologies

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed Airplane Without Flight Instructor AAS degree is going through substantial curricular changes to better align with industry partners, FAA best practices, and increase student achievement. Because these changes constitute a greater than 30% departure of the current degree, it needs to go through the full approval process. This 99-credit program prepares students to sit for their FAA certificates and have a career as a commercial pilot.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Airplane Without Flight Instructor AAS degree for Portland Community College.

December 19, 2024

25-035

APPLY TO THE HIGHER EDUCATION
COORDINATING COMMISSION FOR APPROVAL OF
THE ANIMATION & MOTION GRAPHICS ASSOCIATE OF
APPLIED SCIENCE DEGREE FOR PORTLAND COMMUNITY
COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL RESPONSIBILITY: Gene Flores, Dean for Academic & Career Path AHCD

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed Animation & Motion Graphics AAS degree is designed to prepare students who wish to work in the fields of motion graphics, computer graphics, visual effects, and/or animation. This 96-credit degree is aimed at providing entry-level jobs within the multimedia art industry across the Portland-Metro area.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Animation & Motion Graphics AAS degree for Portland Community College.

December 19, 2024

25-036

APPLY TO THE HIGHER EDUCATION
COORDINATING COMMISSION FOR APPROVAL OF
THE CISCO NETWORKING LESS THAN ONE YEAR
CERTIFICATE FOR PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL RESPONSIBILITY: Alyson Lighthart, Dean for Science, Computing, and Engineering

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed Cisco Networking Less Than One-Year Certificate is designed to prepare students who wish to work in the field of computer networking. This 16-credit certificate is aimed at fulfilling the IT needs within the Portland-Metro area, allowing those already in the field to expand their skill set, or introducing these high-demand skills to a new audience.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Cisco Networking Less Than One-Year Certificate for Portland Community College.

It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.