

Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, June 10, 2024 | 2pm to 4pm

Virtual Meeting via Zoom

Minutes

Committee – Voting Members					
✓	Jon Briggs	✓	Ben Foster	✓	Adrian Rodriguez (Chair)
✓	Kristin Bryant		Amanda Gallo	✓	Julianne Sandlin
✓	Laurie Chadwick		Farin Hajarizadeh	✓	Irene Seto
✓	Pat Cottrill	✓	Janeen Hull		
	Beth Fitzgerald		Elizabeth McGlasson		
Committee Support – Non-Voting Members					
✓	Katelyn Goslin	✓	Jessica Morfin	✓	Christy Weigel
✓	Anne Haberkern		Nikki Patterson	✓	Edmond Wong
✓	Stacey Holland	✓	Carmen Seto		
Guests					
	Matt Goff (Project Manager)				

Notes: **Directions for Accessing CourseLeaf:** Log into MyPCC, go to the Faculty tab, select the “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the drop-down menu.

Business Items

Credential	Recommend	Recommend w/ amendments	Postpone
None			
Standing Policies			
None			

Consent Agenda

Credential	SAC
None	

Inactivation	
ACERT-VAS: Vascular Interventional Catheterization Technology Less Than One-Year Certificate	RAD (Radiography)
Focus Awards	
None	

Business Items

Credential

- None

Standing Policies

- None

Consent Agenda

Credential

- None

Inactivation

- Approved

Focus Awards

- None

Reports

EAC: Stacie Williams

- No report

APS: Elizabeth McGlasson

- No report

TLCI: Anne Haberkern

- No report

Discussion

Instructional Modalities Policy

- The Academic Policies and Standards Committee has been working on creating standardized Instructional Modalities, this is important so that PCC will have clearly defined modalities and prevent confusion for staff and students.

- The Instructional Modalities Policy proposes four types of modalities:

Instructional Modalities Policy
<p>In-person</p> <ul style="list-style-type: none"> ● Entirety of contact hours happen in-person on a PCC campus or PCC location.
<p>Online - scheduled class meetings</p> <ul style="list-style-type: none"> ● Entirety of contact hours happen via computer. Contact hours include meeting in Zoom and may include working in the LMS (D2L).
<p>Online - no scheduled class meetings</p> <ul style="list-style-type: none"> ● Entirety of contact hours happen via computer. All work is completed in the LMS (D2L). ● May require limited exam or conference times
<p>Hybrid</p> <ul style="list-style-type: none"> ● Some contact hours in-person, with additional instruction via computer. Possible combinations: <ul style="list-style-type: none"> ○ In-person + Online - scheduled meetings ○ In-person + Online - no scheduled meetings

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- The term “remote” will no longer be used as there wasn’t a consistent definition.
- Once this policy is approved, there will be a new implementation process to ensure students understand the changes. Student-facing documents regarding this policy will need to be developed and distributed. There is no specific implementation timeline yet, the implementation workgroup will be working on realistic goals.
- Factors driving the need for this policy:
 - Federal requirements for international students on visa requirements.
 - A lack of consistent definitions for these modalities in the past.
- We don’t have the ability to stop or postpone this policy, but we have the choice to provide anonymous feedback that Adrian will pass on. Members can also choose to abstain from voting.

Committee Membership

- Some members have stepped down, so member solicitation has been sent out to FT faculty, PT faculty, and the CTE FDC group. We have space to support up to two PT faculty members, one of those positions are already filled. When filling vacant positions, we make recommendations to

the EAC and they will vote on who becomes members of the DAC.

- There are currently three vacant faculty positions (one PT and two FT).
- PT faculty are compensated for meeting times.
- Moving forward, Adrian will reach out to faculty who have expressed interest and keep members updated on this process.

Future Topics

- What is our guiding philosophy and how DAC at PCC differs from other institutions?
- Examining the revision process for degrees and policies.
- Please email Adrian with additional ideas or comments.
- We may try to schedule some type of in-person meeting during the fall, more communication to follow if something is planned.