

Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, November 8, 2023 | 2pm to 4pm

Virtual Meeting via Zoom

Minutes

Committee – Voting Members					
✓	Diana Brewington		Ben Foster	✓	Eriks Puris
✓	Jon Briggs	✓	Amanda Gallo	✓	Adrian Rodriguez (Chair)
✓	Kristin Bryant		Farin Hajarizadeh		Julianne Sandlin
	Laurie Chadwick		Jamie Heberlein	✓	Irene Seto
✓	Pat Cottrill	✓	Janeen Hull		
✓	Beth Fitzgerald	✓	Elizabeth McGlasson		
Committee Support – Non-Voting Members					
✓	Katelyn Goslin	✓	Jessica Morfin	✓	Edmond Wong
✓	Anne Haberkern		Nikki Patterson		
✓	Stacey Holland	✓	Carmen Seto		
Guests					
Bonnie Altus (HIM)		Dana Brown (HIM)		Scott Lowrey (EET)	
Jessica August (Program Dean)		Josh Cary (BIT)		Jesse Mejia (MUC)	
Abigail Berman (RAD)		Marc Goodman (CIS)		Sanda Williams (EET)	
Elvira Bessarab (OMT)		Jason Johnson (MLT)			
Ragan Borzcik (VT)		Renee Lawson (DA)			

Notes: Directions for Accessing CourseLeaf: Log into MyPCC, go to the Faculty tab, select the “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the drop-down menu.

Business Items

Credential	Recommend	Recommend w/ amendments	Postpone
1. ACERT1-OMT: Ophthalmic Medical Technology One-Year Certificate (NEW)	✓		

– Represented by: <i>Elvira Bessarab</i>			
2. AAS-BIT: Bioscience Technology AAS Degree – Represented by: <i>Josh Cary</i>	✓		
3. AAS-CCIT: Creative Coding & Immersive Technologies AAS Degree – Represented by: <i>Jesse Mejia</i>	✓		
4. ACERT-CIS: Python Application Programming Less Than One-Year Certificate (NEW) – Represented by: <i>Marc Goodman</i>	✓		
5. ACERT-LIN: Network Administration: Linux Server Less Than One-Year Certificate – Represented by: <i>Marc Goodman</i>	✓		
6. PREREQ-VET01: Veterinary Technology Academic Prerequisites and Requirements – Represented by: <i>Ragan Borzcik</i>		✓	
7. AAS-RAD: Radiography AAS Degree – Represented by: <i>Abigail Berman</i>	✓		
8. AAS-MLT: Medical Laboratory Technology AAS Degree – Represented by: <i>Jason Johnson</i>	✓		
9. ACERT1-DA: Dental Assisting One-Year Certificate (NEW) – Represented by: <i>Renee Lawson</i>	✓		
10. AAS-HIM: Health Information Management AAS Degree – Represented by: <i>Bonnie Altus/Dana Brown</i>	✓		
11. PREREQ-HIM01: Health Information Management Academic Prerequisites and Requirements – Represented by: <i>Bonnie Altus/ Dana Brown</i>	✓		
12. AAS-EET: Electronic Engineering Technology AAS Degree – Represented by: <i>Sanda Williams</i>	✓		
13. AAS-EETR: Renewable Energy Systems AAS Degree – Represented by: <i>Sanda Williams</i>	✓		
14. AAS-EETW: Wireless & Data Communications Technology AAS Degree – Represented by: <i>Sanda Williams</i>	✓		
15. AAS-EETM: Mechatronics/Automation/Robotic AAS Degree – Represented by: <i>Sanda Williams</i>	✓		
16. AAS-BMET: Biomedical Engineering Technology AAS Degree – Represented by: <i>Sanda Williams</i>	✓		
17. ACERTP-EETB: Electronic Engineering Technology Less Than One-Year Career Pathway Certificate – Represented by: <i>Sanda Williams</i>	✓		

18. PREREQ-EET01: Electronic Engineering Technology Academic Prerequisites and Requirements – Represented by: <i>Sanda Williams</i>	✓		
19. AAS-GREN: Gerontology AAS Degree – Represented by: <i>None</i>			✓
20. ACERTP-GRP: Gerontology Professional Less Than One-Year Career Pathway Certificate – Represented by: <i>None</i>			✓
Standing Policies			
None			

Consent Agenda

Credential	SAC
None	
Inactivation	
None	
Focus Awards	
None	

Business Items

Credential

NEW: ACERT1-OMT -Ophthalmic Medical Technology One-Year Certificate

- Program length reduced from 21 months to 12 months to be more competitive in the marketplace and more accessible to students.
- COT certification will still be offered, which is a higher level of certification.

AAS-BIT: Bioscience Technology AAS Degree

- Bioscience degree electives requirement changed from 39 to 38 credits.
- Total degree credits reduced from 91 to 90 credits.

AAS-CCIT: Creative Coding & Immersive Technologies AAS Degree

- CS 140U has been replaced with CIS 140L.

NEW: ACERT-CIS: Python Application Programming Less Than One-Year Certificate

- New certificate created in response to job market demand.

ACERT-LIN: Network Administration: Linux Server Less Than One-Year Certificate

- CS 140U has been replaced with CIS 140L.

PREREQ-VET01: Veterinary Technology Academic Prerequisites and Requirements

- Removed “or higher” language in bullet points that begin with “Completion of.”

AAS-RAD: Radiography AAS Degree

- Total degree credits reduced from 104 to 102.5 credits (shifted credit values in multiple courses).

AAS-MLT: Medical Laboratory Technology AAS Degree

- Removed MLT 105 and MLT 113.
- Removed MLT 271 and MLT 272 due to staffing challenges.
- Added CH 106.
- Total degree credits reduced from 93 to 90 credits.

NEW: ACERT1-DA: Dental Assisting One-Year Certificate

- This is considered a new certificate from the state perspective due to curriculum changes totaling more than 30 percent.
- The total number of certificate credits has not changed, credits have just been reallocated.
- Changes were implemented to ensure appropriate number of student contact hours per course, enhance alignment between courses, and to reorganize course topics into more suitable courses.

AAS-HIM: Health Information Management AAS Degree

- Changed coursework so students have the choice to take BA 131 or BA 205 instead of CIS 121.
- Changed coursework so students have the choice to take BA 216A instead of CIS 125D.
- Total degree credits increased from 91 to 94 credits.

PREREQ-HIM01: Health Information Management Academic Prerequisites and Requirements

- Added BA 131 and BA 205 as alternatives to taking CIS 121.

AAS-EET: Electronic Engineering Technology AAS Degree

- Changed coursework so that students transferring to a 4-year BS degree take MTH 111/112 and students seeking jobs take EET 100A.
- Removed EET 222 (absorbed into EET 221 and EET 223).
- Added 2 general education courses.
- Added EET 100D.
- Math competency requirement has been changed to a stand-alone CTE computation course of at least 3 credits.

- Total degree credits reduced from 99 to 98 credits.

AAS-EETR: Renewable Energy Systems AAS Degree

- See AAS-EET: Electronic Engineering Technology AAS Degree (identical changes).
- Total degree credits increased from 100 to 101 credits.

AAS-EETW: Wireless & Data Communications Technology AAS Degree

- See AAS-EET: Electronic Engineering Technology AAS Degree (identical changes).
- Total degree credits reduced from 101 to 100 credits.

AAS-EETM: Mechatronics/Automation/Robotic AAS Degree

- See AAS-EET: Electronic Engineering Technology AAS Degree (identical changes).
- Total degree credits reduced from 101 to 100 credits.

AAS-BMET: Biomedical Engineering Technology AAS Degree

- See AAS-EET: Electronic Engineering Technology AAS Degree (identical changes).
- Total degree credits reduced from 104 to 103 credits.

ACERTP-EETB: Electronic Engineering Technology Less Than One-Year Career Pathway Certificate

- Changed coursework so that students transferring to a 4-year BS degree take MTH 111/112 and students seeking jobs take EET 100A.
- Added EET 100D.
- Total certificate credits reduced from 43 to 41 credits.

PREREQ-EET01: Electronic Engineering Technology Academic Prerequisites and Requirements

- Updated writing and math prerequisites for AAS-EET, AAS-EETR, AAS-EETW, AAS-EETM, AAS-BMET, ACERTP-EETB.
- Updated biology prerequisites for AAS-BMET.

AAS-GREN: Gerontology AAS Degree

- Postponed.

ACERTP-GRP: Gerontology Professional Less Than One-Year Career Pathway Certificate

- Postponed.

Standing Policies

- None

Consent Agenda

Credential

- None

Inactivation

- None

Focus Awards

- None

Reports

EAC: Stacie Williams

- No report

APS: Elizabeth McGlasson

- No report

TLCI: Anne Haberkern

- No report

Discussion

New members

- Pat Cottrill and Eriks Puris are joining as voting members, and Diana Brewington is joining as the new student representative.

Dental Hygiene

- Dental Hygiene (DH) is applying for a new degree to meet a requirement set by their external accreditor in preparation for their Fall 2025 accreditation visit. Because there's been over 30 percent of changes to their curriculum, it is considered a new degree. DH recently found out their new curriculum must be implemented and ran for an entire year by the date of the accreditation visit. The deadline for new degrees and certificates was last month, but we are making an exception to support this sudden need. The EAC has also been informed of this need, and they are working with DH as well.

October Overview

- The welding certificates from spring have moved through with no problems.
- 4 big topic areas from the EAC

- AI Statement on Syllabi and Review of Academic Misconduct Policy in Student Rights and Responsibilities Handbook
- Policy on Instructional Modalities
- Increased Faculty/AP/Staff Representation on Collegewide Committees
- Education about Shared Governance
- SAC Response to Spreadsheet
 - In general, members will review and fill out the spreadsheet of upcoming agenda items as early as possible before meetings. Adrian will forward any questions and comments to SACs prior to the DAC meeting so they are aware of any concerns committee members may have.