

MSDSonline SYSTEM

1. What information is available in the MSDSonline system?

MSDSonline is a safety data sheet management system containing safety data sheets (SDS) for chemicals used at PCC. PCC users also have access to MSDSonline's database of millions of SDS through the MSDSonline Search function.

2. Whom do I contact with questions about MSDSonline?

For technical questions or problems with the MSDSonline system, consult the MSDSonline Help Center documents or contact MSDSonline Customer Care at 1-888-362-2007 option 4.

Email PCC related questions to: sds-group@pcc.edu or contact Elaine Hunter, EHOS Specialist at 971-722-2872.

3. Our department is purchasing a new chemical, how do we get the SDS put into MSDSonline?

Check in the MSDS Search first. The SDS may already be in the PCC database or available in MSDSonline's master database. Submit the online request in MSDSonline to have the product added to the PCC database and the specific PCC location where the chemical will be stored or used.

If you can't find the SDS in MSDSonline: fill out the "Request a Safety Data Sheet" form on the MSDSonline website. If you have the SDS, you can upload an electronic file of the SDS.

4. Our department has a notebook with paper copies of Safety Data Sheets (SDS). Do the safety data sheets also have to be in the MSDSonline system?

Yes, ALL safety data sheets must be put into MSDSonline and be listed under the specific PCC location (Campus, building, room or space) where the chemical is normally stored or used. This is important for emergency response. Departments can still have a notebook with safety data sheets (SDS). Safety data sheets are frequently updated in the MSDSonline system, so paper copies of SDS must be periodically reviewed to ensure that they are current.

5. How do I remove an SDS from MSDSonline if the chemical will no longer be used in our department?

Send email to sds-group@pcc.edu with the name of the chemical, manufacturer and indicate which PCC locations no longer use the chemical.

6. How can I access MSDSonline without going through myPCC?

Below is the web address that can be typed into an internet browser.

<https://msdsmanagement.msdsonline.com/company/fbaa552b-9486-47db-8dd3-7c5b26b499f5/>

MSDSonline also has a free app available for download at Google Play and the Apple App store for phones and tablets called "Ebinder MSDSonline". Copy and paste the web address above in the App to get access to PCC database. No login is necessary.

7. How do I get access to safety data sheets in MSDSonline if the internet or power is down?

Each PCC department must have a backup method to make SDS for their chemicals readily available to the users in their department. The backup method can be a hardcopy notebook of the department's SDS or preferably backup files on a CD or jump drive. Backup SDS files can be requested through email to sds-group@pcc.edu.