IPEDS **2023-24 Data Collection System**

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
OMB NO. 1850-0582 v.32 : Approval Expires 8/31/2025
User ID: P2097461

Graduation Rates 2023-24

Institution: Portland Community College (209746)   User ID: P2097461

Overview

Graduation Rates Overview

Welcome to the IPEDS Graduation Rates (GR) survey component. The GR component collects data on the cohort of full-time, first-time degree/certificate-seeking undergraduate students and tracks their completion status at 150% of the normal time to complete all requirements of their program of study. This information is collected to assist institutions in complying with the requirements of the Student Right-to-Know Act.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.

- Once a student is in the cohort, they remain in the cohort, even if their status changes to part-time or they drop out or transfer out of the institution. However, adjustments can be made to the cohort for allowable exclusions, which include the death of a student, total and permanent disability, military deployment, or service on an official church mission or with a foreign aid service of the Federal government.

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- When reporting award levels for sub-baccalaureate certificates, determine program length by the number of credit or clock hours.

Changes to reporting for 2023-24:
The following changes were implemented for the 2023-24 data collection period:
- Rephrased "remedial education" terminology in survey materials to "developmental education," including Glossary terms
- Revised survey materials related to Gender Unknown or Another Gender reporting, including non-reporting for small cell size
- Revised FAQ with an additional note about verification of F-1 visa status for undocumented and DACA students
- Added FAQ regarding consistent reporting of awards in GR with those reported in the IPEDS Completions survey
- Added FAQ regarding including incarcerated students in reporting
- Revised FAQ regarding experimental site participants

Resources:
- The survey materials package for this component can be downloaded using the following link: Survey Materials
- To access your prior year data submission for this component: Reported Data

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Establishing cohorts

Based on your institution's response to the predominant calendar system question (B3) on the Institutional Characteristics Header survey component from the IPEDS Fall 2023 data collection,	
your institution must report graduation rates data using a :	Fall Cohort

A fall cohort is used by institutions with standard academic terms (semester, trimester, quarter, 4-1-4). A full-year cohort is used by institutions offering primarily occupational/vocational programs and operating on a continuous basis.

Reporting Reminder:
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Cohort of full-time, first-time degree/certificate-seeking undergraduate students

Please review the data in the initial cohort column and re-enter the cohort data making any necessary corrections for omissions, erroneous reporting, or where better information regarding race/ethnicity or gender is available. Institutions must continue to report using the new race/ethnicity categories. For information and assistance with this, please visit the IPEDS Race/Ethnicity Information Center.

Men

Screen 1 of 5	Cohort year 2020	
	Initial cohort	Revised cohort
U.S. Nonresident	5	5
Hispanic/Latino	206	243
American Indian or Alaska Native	3	5
Asian	74	87
Black or African American	41	54
Native Hawaiian or Other Pacific Islander	7	7
White	426	571
Two or more races	53	75
Race and ethnicity unknown	34	47

Total men		849	1,094

Women

Screen 1 of 5	Cohort year 2020	
	Initial cohort	Revised cohort
U.S. Nonresident	0	3
Hispanic/Latino	304	351
American Indian or Alaska Native	4	7
Asian	82	94
Black or African American	51	61
Native Hawaiian or Other Pacific Islander	10	12
White	520	674
Two or more races	69	92
Race and ethnicity unknown	39	47
Total women	**1,079**	**1,341**

Total men + women	**1,928**	☒ **2,435**

Establishing cohort - Gender Unknown or Another Gender than Provided Categories

Establishing cohorts - Gender Unknown or Another Gender than Provided Categories

- The 'gender unknown' category is to report students for whom the institution does not know a gender.
- Institutions should not ask students that do not select a binary gender to allocate themselves to a binary gender category; it is up to the institution to allocate unknown students and students that indicate another gender into the binary categories throughout the forms where required. One method commonly used by institutions is to allocate these students to the binary categories required in other parts of the form using the proportion of men to women reported.

Is your institution able to report **another gender** for the 2023-24 data collection?

If you indicate 'No, my institution does not collect data on another gender,' leave the cells in the rows for **'Another gender'** blank (i.e., do not report 0). If you indicate 'No, some cells will have a value of less than 5 students,' your institution collects data on another gender, but some cells have a value of less than 5 students, do not report the data and leave the cells in the rows for 'Another gender' blank. If you indicate 'Yes', but no students identified as another gender, please enter '0'.

- ◉ Yes
- ○ No, some cells will have a value of less than 5 students (do not report)
- ○ No, my institution does not collect data on another gender

Of the total students in the <u>revised cohort</u>, how many students did you allocate to a binary gender category (Men/Women) because their gender was unknown or another gender than the provided categories?

Undergraduate Students		Number of students	
		Current Year	Prior year
Grand total		**2,435**	2,833
	Gender unknown (i.e., gender information is not known or not collected).	49	80
	Another gender (i.e., gender information is known but does not fall into either of the mutually exclusive binary categories provided [Men/Women]).	51	61
	Total of Gender unknown + Another gender	**100**	141
	Total of Students for whom gender is known and falls into one of the mutually exclusive binary categories provided [Men/Women]	**2,335**	2,692

⚙You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Completers within 150%

Cohort of <u>full-time</u>, <u>first-time</u> <u>degree/certificate-seeking</u> <u>undergraduate</u> students

In the columns below, report the status of the 2020 cohort of full-time, first-time degree/certificate-seeking undergraduate students listed in Column 10. Those who completed their program within 150% of normal time as of August 31, 2023 should be reported in either Column 11 or 12, depending on the length of the program completed.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Screen 2 of 5	<u>Cohort</u> year 2020			
	<u>Cohort</u>	Cohort students who completed their program within 150% of <u>normal time to completion</u>		Total <u>completers within 150%</u>
		ⓘ Completers of programs of less than 2 academic yrs (or equivalent)	ⓘ Completers of programs of at least 2 but less than 4 academic yrs (or equivalent)	
	(Column 10)	(Column 11)	(Column 12)	(Column 29)
<u>U.S. Nonresident</u>	5	0	1	1
<u>Hispanic/Latino</u>	243	1	26	27
<u>American Indian or Alaska Native</u>	5	0	0	0
<u>Asian</u>	87	0	24	24
<u>Black or African American</u>	54	0	7	7
<u>Native Hawaiian or Other Pacific Islander</u>	7	0	0	0
<u>White</u>	571	4	122	126
Two or more races	75	1	12	13
<u>Race and ethnicity unknown</u>	47	0	8	8
Total men	**1,094**	**6**	**200**	**206**

Women

Screen 2 of 5	<u>Cohort</u> year 2020			
	<u>Cohort</u>	Cohort students who completed their program within 150% of <u>normal time to completion</u>		Total <u>completers within 150%</u>
		ⓘ Completers of programs of less than 2 academic yrs (or equivalent)	ⓘ Completers of programs of at least 2 but less than 4 academic yrs (or equivalent)	
	(Column 10)	(Column 11)	(Column 12)	(Column 29)
<u>U.S. Nonresident</u>	3	0	2	2
<u>Hispanic/Latino</u>	351	0	51	51
<u>American Indian or Alaska Native</u>	7	0	1	1
<u>Asian</u>	94	0	16	16
<u>Black or African American</u>	61	1	12	13
<u>Native Hawaiian or Other Pacific Islander</u>	12	0	1	1
<u>White</u>	674	0	118	118
Two or more races	92	0	15	15
<u>Race and ethnicity unknown</u>	47	0	7	7
Total women	**1,341**	**1**	**223**	**224**

Total men + women	**2,435**	**7**	**423**	**430**

Transfers/exclusions

- In the columns below, report the status of those students in the 2020 cohort of full-time, first-time degree/certificate-seeking undergraduate students listed in Column 10 who did not complete a program as of August 31, 2023.
- Report transfers-out who did not complete a program in Column 30. If the mission of your institution includes providing substantial preparation for students to enroll in another eligible institution WITHOUT having completed a program, you must report transfer-out data in Column 30. A school is required to report only on those students that the school knows have transferred to another eligible institution. A school must document that the student actually transferred. If it is not part of your mission, you may report transfer-out data if you wish.
- Report eligible exclusions from the cohort in Column 45. The ONLY allowable categories for this column are:
  students who died or became totally and permanently disabled
  students who left school to serve in the armed forces (or have been called up to active duty)
  students who left school to serve with a foreign aid service of the Federal Government
  students who left school to serve on an official church mission
- Column 52 [No longer enrolled] will be calculated for you. This includes students who have dropped out as well as those who completed in greater than 150% of normal time.
- If you do not have any values to report in either Column 30, 45, or 51, you must enter at least one zero in a field on this screen to continue.

Cohort of <u>full-time</u>, <u>first-time</u> <u>degree/certificate-seeking</u> <u>undergraduate</u> students

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Screen 3 of 5	Cohort year 2020					
	Cohort	Total <u>completers within 150%</u>	Total <u>transfer-out students</u>	Total <u>exclusions</u>	Still enrolled	No longer enrolled
	(Column 10)	(Column 29)	(Column 30)	(Column 45)	(Column 51)	(Column 52)
U.S. Nonresident	5	1	0	0	0	4
Hispanic/Latino	243	27	50	0	1	165
American Indian or Alaska Native	5	0	1	0	0	4
Asian	87	24	25	0	1	37
Black or African American	54	7	13	0	0	34
Native Hawaiian or Other Pacific Islander	7	0	0	0	0	7
White	571	126	165	0	1	279
Two or more races	75	13	15	0	0	47
Race and ethnicity unknown	47	8	15	0	0	24
Total men	**1,094**	**206**	**284**	**0**	**3**	**601**

Women

Screen 3 of 5	Cohort year 2020					
	Cohort	Total <u>completers within 150%</u>	Total <u>transfer-out students</u>	Total <u>exclusions</u>	Still enrolled	No longer enrolled
	(Column 10)	(Column 29)	(Column 30)	(Column 45)	(Column 51)	(Column 52)
U.S. Nonresident	3	2	0	0	0	1
Hispanic/Latino	351	51	68	0	2	230
American Indian or Alaska Native	7	1	1	0	0	5
Asian	94	16	28	0	1	49
Black or African American	61	13	22	0	0	26
Native Hawaiian or Other Pacific Islander	12	1	0	0	0	11
White	674	118	216	0	1	339
Two or more races	92	15	28	0	0	49
Race and ethnicity unknown	47	7	12	0	0	28
Total women	**1,341**	**224**	**375**	**0**	**4**	**738**

Total men + women	**2,435**	**430**	☑ **659**	**0**	**7**	**1,339**
Total in prior year (men and women)	2,833		584			

Completers within 100%

- In the columns below, report the status of those students in the 2020 cohort of full-time, first-time degree/certificate-seeking undergraduate students who completed their program within 100% of normal time to completion.
- Those who completed their program within 100% of normal time should be reported in either Column 55 or 56, depending on the length of the program completed.

Cohort of full-time, first-time degree/certificate-seeking undergraduate students

Screen 4 of 5	Cohort year 2020				
	Revised cohort	Exclusions	Cohort students who completed their program within 100% of normal time to completion		Total completers within 100% (Column 55 + 56)
			ⓘ Completers of programs of less than 2 academic yrs (or equivalent)	ⓘ Completers of programs of at least 2 but less than 4 academic yrs (or equivalent)	
			(Column 55)	(Column 56)	(Column 57)
Total men + women	2,435	0	4	200	**204**

Pell recipients and recipients of a subsidized Direct Loan who did not receive a Pell Grant

For each subcohort, report the number of students in the cohort, total exclusions for the cohort, and the number of students that completed a certificate or degree within 150% of normal time to completion.

- Recipients of a Pell Grant and Recipients of a Direct Subsidized Loan that did not receive a Pell Grant are ***mutually exclusive***, that is, if a student is in one cohort, they cannot be in the other cohort.
  - The total of these 2 subcohorts must be less than the full-time, first-time, degree/certificate-seeking cohort

Cohort of full-time, first-time degree/certificate-seeking undergraduate students

Screen 5 of 5	Cohort year 2020		
	Number of students in cohort	Total exclusions	Number of students that completed within 150% of normal time to completion
	(Column 10)	(Column 45)	(Column 29)
Full-time, first-time, degree/certificate-seeking cohort	2,435	0	430
Recipients of a Pell Grant (within entering year)	939	0	153
Recipients of a Direct Subsidized Loan (Within entering year) that did not receive a Pell Grant	424	0	61
Did not receive either a Pell Grant or Direct Subsidized Loan (within entering year)	**1,072**	**0**	**216**

Graduation and transfer-out rates

Calculation of graduation and transfer-out rates

Screen 1 of 2	Cohort year 2020	
	Graduation rate	Transfer-out rate
Overall Rates (will be displayed on College Navigator)	**18**	27
Men	**19**	26
Women	**17**	**28**

Do you wish to provide additional context notes?

○   No   ○   Yes

You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

4-year average rates

4-year average rates

Screen 2 of 2

Men

	2017	2018	2019	2020	4-year Total
Adjusted cohort	998	1,046	1,380	1,094	**4,518**
Total completers within 150%	183	162	246	206	**797**
Total transfer-out students	203	185	277	284	**949**

Women

	2017	2018	2019	2020	4-year Total
Adjusted cohort	958	965	1,448	1,341	**4,712**
Total completers within 150%	211	195	259	224	**889**
Total transfer-out students	168	159	307	375	**1,009**

Total (men and women)

	2017	2018	2019	2020	4-year Total
Adjusted cohort	1,956	2,011	2,828	2,435	**9,230**
Total completers within 150%	394	357	505	**430**	**1,686**
Total transfer-out students	371	344	584	659	**1,958**
4-year average Student Right-to-Know Completion or Graduation Rate Calculation					**18**
(Total Completers within 150% / Adjusted Cohort)					
4-year average Student Right-to-Know Transfer-out Rate Calculation					**21**
(Total Transfer-out Students / Adjusted Cohort)					

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:					
○	Keyholder	○	SFA Contact	○	HR Contact
○	Finance Contact	○	Academic Library Contact	●	Other

Name: Djambel Unkov

Email: djambel.unkov@pcc.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

1.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	1.00 hours	1.00 hours	1.00 hours	hours
Other offices	hours	hours	hours	hours

Summary

Graduation Rate Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the IPEDS Use the Data and appear as aggregated statistics in various Department of Education reports. College Navigator is updated approximately three months after the data collection period closes and DFRs will be available through the IPEDS Use the Data and sent to your institution's CEO at the end of 2024.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Overall Graduation Rate	
Graduation Rate (%)	18
Total number of students in the Adjusted Cohort	2,435
Total number of completers within 150% of normal time	430

Overall Transfer-out Rate	
Transfer-out Rate (%)	27
Total number of students in the Adjusted Cohort	2,435
Total number of transfers-out within 150% of normal time	659

Edit Report

Graduation Rates

Source	Description	Severity	Resolved	Options
Screen: Establishing cohort				
Screen Entry	The total number of students (men + women) in the revised cohort is outside the expected range based on the initial cohort. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #4109)	Fatal	Yes	
Reason	Overridden by administrator. Institution has improved methodology in identifying full-time/first-time students. DH			
Perform Edits	The reported revised cohort (2,435) does not match prior reported full-time, first-time undergraduate values from the 2021-22 SFA component (1,928) that correspond to the cohort year. Please review your data and make any necessary corrections or explain the discrepancy. (Error #4414)	Explanation	Yes	
Reason	The college has improved the accuracy of identifying and reporting FTIC cohorts. Older reported cohorts (i.e. SFA, 2021-22 Reporting Cycle) were based on the prior less comprehensive FTIC methodology.			
Screen: Transfers/exclusions				
Upload File	Based on the total number of transfer-out students reported (men + women), the difference between the current year and prior year transfer-out rates for your institution is greater than expected. This number should include ONLY students who transferred out to another eligible institution. Do NOT include all non-completers here. If the number of transfer-out students reported is correct, please explain. (Error #4301)	Explanation	Yes	
Reason	We have confirmed the transfer numbers are accurate as reported. Given this entire transfer period was during the Pandemic, it is not surprising that counts are different than expected.			