# WHAT WORKS WELL

## ONLINE STUDENT AND INSTRUCTOR ROLES

This infographic summarizes what you can expect of your online instructors as well as what your instructors expect of you as an online learner

### STUDENT ROLE

# **INSTRUCTOR ROLE**

#### COMMUNICATION



Check Course Details page for course requirements before you register



Complete Course Details page before student registration



Check your MyPCC email regularly



Clearly communicate course objectives, deadlines, and expectations



NOTE: Your instructors expect you to read and act on the information sent to you Be patient, it takes time for your



Respond to student communications within 48 hours



grade assignments Practice netiquette, communicate effectively via MyPCC email, discussion

instructor to respond to emails and



Available via email, phone, or other



Contact your instructor (or the Student Help Desk) when you need help



Provide timely feedback on assignments, exams, and course performance

#### **ENGAGEMENT**



Log into D2L Brightspace and check Announcements several times a week

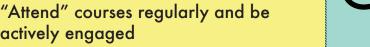


Actively engage with students using course discussions, chat, group work, or other tools



actively engaged

boards, and chat







Your instructor can mark you as a "no show" if you DO NOT participate in your class during the first week, which will automatically remove you from the course

#### TECHNOLOGY



Have regular access to a computer that meets minimum requirements



Use D2L Brightspace and supported tools to deliver course content



Have basic computer skills



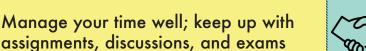
Provide basic support to students

SUPPORT

Include institutional policies and

student communications

#### TIME MANAGEMENT





Provide and direct students to academic and student support services that will support their success at PCC

#### INSTRUCTIONAL POLICIES AND PROCEDURES



Review your syllabus for course information and policies



Be honest; plagiarism and cheating are not tolerated in any online course



practices in course syllabi and other



Request accommodation, if needed

Provide online course content that is accessible to all students