



# Integrated Budget Planning Council Orientation Meeting Notes

September 13, 2024, 10 a.m. – 11:20 a.m. (virtual)

Reference [Meeting Agenda](#)

## Attendees

Dina Farrell, Kurt Simonds, Ryan Allan, Daniel Anderson, Troy Berreth, Berto Cerrillo, Ben Cushing, Marilyn Darrell, Peter Goss, Jeff Grider, Genevieve Hammond, Julie Hasslock, Josh Hutchinson, Alyson Kraus, Vicky López Sánchez, Laura Massey, Mike Matthews, Brad Ortman, Tony Obradovich, Rebecca Ocken, Caitlin Recor, Sara Rose Evans, Karen Sanders, Kelly Schwartz, Corey Sippel, Dieterich Steinmetz

## Introductions/Announcements

Introductions were shared and an overview of the purpose and focus of the Integrated Budget Planning Council as well as the agenda for today's orientation meeting was provided by Dina Farrell.

## IBPC Charter Orientation

Kurt Simonds shared an overview of the [IBPC charter](#) highlighting the role of ex officio and official members, opportunities, purpose, authority, charge, membership, and primary responsibilities.

Additions to the IBPC (to be updated in the charter and on the member list) included:

- Kelly Schwartz (PSEC representative)
- Berto Cerrillo (advisor to the ASPCC)
- Either Briar Schreiber or Caitlin Recor (FCE representative)
- Frank Goulard (part time FFAP faculty member)
- A PCC Foundation representative is still missing from the list of ex officio members

The previous CBPC meetings were held the last Tuesday of the month but we will be setting up a new meeting schedule for the Council going forward. Meetings will be open for anyone to observe (both in person and online). Meetings, minutes, and streaming links will be available on the IBPC web page when published.

**Question:** *Who will be the voting members? Kurt shared the names of individuals/representatives that would be voting members as listed on the charter.*

## PCC Fiscal Sustainability Action Plan & Forums

Dina Farrell presented an overview of the Fiscal Sustainability Action Plan (FSAP) and shared the plan for the upcoming FSAP forums (open to the college community). IBPC members are encouraged to attend but they are not mandatory for anyone. The upcoming forum schedule was shared and a sign up sheet link will be provided to IBPC members to indicate which forums they intend to attend.

**Question:** *Karen Sanders asked about the addition of the Opportunity Centers being added to the FSAP Forum schedule, and whether we should add a location at the Centers? Kurt indicated there are hybrid/remote versions of the forums but anyone is welcome to attend any of the forum locations.*

**Question:** *Kelly Schwartz asked for a definition of MS&S. Materials, supplies, and services.*

Dina shared a slide presentation detailing the agenda for the Fiscal Sustainability Plan Forums, including a listing of individuals presenting, overview and scope, content to be shared, review of the Fiscal Sustainability Action Plan overview including goals and objectives, and questions to be asked during the forum including time for individual reflection and group discussion.

**Question:** *Can these slides be shared? President Bennings will discuss the FSAP Forum during the In Service on Monday and then we can share the slide deck with the IBPC.*

**Question:** *Daniel Anderson asked about the new funding formula for the Community College Support Fund (CCSF) and how that might impact PCC's planning and budgeting moving forward. Dina indicated that as a part of HECC groups, she and President Benning have been engaged and that it is an iterative process.*

**Question:** *Julie asked about sharing the meeting schedule for HECC for IBPC attendance. Peter Goss shared a sign up link for email updates from the HECC:*

<https://public.govdelivery.com/accounts/ORHECC/subscriber/new>

*Alyson Kraus (Government Relations) offered her help as a resource for information about HECC and legislative budgets and updates.*

## Wrap Up

- Reminder that the FSAP Forums are not mandatory but are open to anyone interested
- Josh Hutchinson shared appreciation for students being invited to be a part of this process.

## Next Steps:

- Sending the IBPC Charter link to all members
- Sending the Fiscal Sustainability Action Plan & Forum slides after the President has formally announced the initiative
- Scheduling regular monthly meetings (most likely the 4th Tuesday of the month from 3 p.m. – 4:30 p.m.)
- Next scheduled meeting is Tuesday, October 22, 2024 from 3:00 p.m.–4:30 p.m.
- Communication to the CBPC members of the transition to the IBPC and change the upcoming meeting invites

- Set up streaming webinar/Zoom meeting format to allow for the college community to observe IBPC Meetings
- Changes to the CBPC webpage to the new IBPC webpage after the communication has been sent to the prior CBPC members
- Posting of the IBPC schedule, agendas, minutes, recordings of the monthly meetings to the new IBPC webpage
- Send out the sign up sheet to IBPC members for the FSAP Forums
- Marilyn to assist Genevieve with the FSAP Forums