



## Student Advocate Application (2019-2020)

### Minimum Qualifications:

- Have a cumulative 3.0 GPA or higher (Provide copy of unofficial transcript)
- Take at least 6 credits per term for the entire 2019-2020 academic year at PCC
- Work a minimum of 10 hours per week
- Remuneration is \$4,000.00 per year (August to June includes mandatory training days)
- Advocates will get paid bi-weekly
- Women's Studies class experience and returning PCC students preferred
- Ability and readiness to support student survivors of sexual assault, dating violence, intimate partner violence, sexual harassment, and stalking. (Training provided)

Training begins in August 2019 – **MANDATORY ATTENDANCE** is required

**Deadline to turn in applications in the WRC Bldg. 7 / Room 119:**

**Monday April 29, 2019 @ 5:00 PM**

***Application must be complete for full consideration.***

- I understand the college will request a criminal offender record check on prospective new hires for some positions. Criminal conviction does not necessarily disqualify me from further consideration or employment.*
- Must be in good academic standing and good disciplinary standing with the Dean of Students office for the term prior to selection **and** during the entire period of employment*

**Monday, April 1<sup>st</sup>, Application available**

**Tuesday, 30<sup>th</sup> Application due**

**Tuesday May 7<sup>th</sup>, Thursday May 9<sup>th</sup>, Monday 13<sup>th</sup> & Wednesday 15<sup>th</sup> Individual interviews**

(Schedule when you turn in your application)

**Group Activity: Tuesday May 21<sup>st</sup>, (12:00-1:45pm) & Wednesday 22<sup>nd</sup> (5:45-7:30pm)**

(Schedule when you turn in your application)

**All applicants will be notified of decision via PCC email on Friday, May 24<sup>th</sup>, 2019**

Contact Alicia Gonzalez with questions 971-722-7437  
alicia.gonzalez16@pcc.edu

# WRC Student Advocate Job Description 2019-2020

The Rock Creek Women’s Resource Center provides a central location for services that support the academic achievement of women, while working to increase access to education for women, improve the retention of women students at the college, and encourage women’s leadership development. We serve all students and the PCC community.

<i><b>The Women’s Resource Center is a program that:</b></i>	<i><b>The Women’s Resource Center values a women’s right to:</b></i>
<ul style="list-style-type: none"> <li>• Collaborates and builds partnerships</li> <li>• Provides leadership on women’s issues</li> <li>• Advocates for individuals</li> <li>• Bridges women together</li> <li>• Advocates for Women in Education</li> <li>• Promotes Multicultural Feminism</li> <li>• Title IX confidential and privileged advocacy</li> </ul>	<ul style="list-style-type: none"> <li>Food, shelter, access to health care and education</li> <li>Physical and emotional safety</li> <li>Economic self-sufficiency</li> <li>Workplace equality</li> <li>Reproductive Choice</li> <li>A voice in policy</li> <li>A supportive community</li> </ul>

**Student Advocates in the WRC will** provide assistance and resources to students and the PCC community, work in the WRC 6 to 8 hours per week (unless otherwise arranged) during the academic school year (Fall, Winter and Spring Term) with the exception of finals weeks. Advocates will be responsible for WRC programming and event coordination on campus throughout the year. They will attend a weekly staff meeting (1.5 hours) and will be paid for all required training activities.

**Student Advocates in the RC WRC will develop key leadership skills in the areas of support, education and advocacy including areas of community responsibility, collaboration, teamwork, problem-solving, communication/public speaking, mentoring, peer-crisis intervention, resource knowledge, event coordination, time-management, self-reflection, exploration of gender violence and discrimination issues, personal expression in value of diversity, and professional competency skills.**



**...and we have a lot of fun!!!**

## WRC Mandatory Training Days

<b>Date(s)</b>	<b>Time</b>	<b>Training description</b>	<b>Location</b>
Monday August 16th	9-4pm	WRC Team building / WRC 101	RC WRC
Tuesday-Thursday, August 19th-23th	8:30-4:00	RC student leadership Conference	Rock Creek
Monday August 26th	9:00-4:00	PCC and community Resources	RC WRC
Tuesday, August 27 <sup>th</sup> -29 <sup>th</sup>		WRC Advocate Retreat	Eagle Crest
Wednesday, September 4th	8:00-5:00	Confidential & privilege training All WRC’s	SY PAC
September 5 <sup>th</sup>	9:00-4:00	Online Confidential & privilege training	Rock Creek
September 6 <sup>th</sup>	9:00-4:00	Online confidential & privilege training	Rock Creek
September 9 <sup>th</sup>	9:00-4:00	Title IX and IPV	Cascade
September 10 <sup>th</sup>	9:00-4:00	Title IX and IPV	RC WRC
Wednesday, September 11 <sup>th</sup>	8:00-5:00	Open & Close Doors	RC/WRC
Thursday September 13 <sup>th</sup>	9:00-4:00	Event and event planning	RC/ WRC
Tuesday, September 17 <sup>th</sup>	7:30-10:00	RC In-Service	RC/ Event Center
October		All RC Student Leadership Retreat	TBA
January	TBA	All RC Student Leadership Retreat	TBA
April	TBA	District Spring training	TBA

**Mandatory WRC Staff meeting Wednesdays 4:00-5:30 except finals week**

# WOMEN'S RESOURCE CENTER

## Student Advocate Application

APPLICANT INFORMATION					
Last Name		First		M.I.	
Street Address				Apartment/Unit #	
City			State		ZIP
Phone			PCC E-mail		
Student G#	<b>G</b>		Cumulative GPA		
Did you apply for federal work study?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Work study applicants are subject to position offers when proof of work study award is provided. (ex. proof financial aid award letter)		
Have you held another student leadership position on -campus or in high school?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, please describe?		
Number of hours you have of volunteer experience: Please describe any volunteer experience you have...					
Have you taken a Women's Studies, New Directions and/or Transiciones Oeste class? How did the class impact you?					
REFERENCES					
<i>Two formal letters of Recommendation required – please provide each in a sealed &amp; signed envelope. (At least one from PCC)</i>					
Full Name				Relationship	
Company				Phone	(    )
Address					
Full Name				Relationship	
Company				Phone	(    )
Address					

Please provide the following with your application:

- Two formal letters of Recommendation – in a sealed & signed envelope
- Unofficial transcript
- Updated Resume
- Short-Answer Essay Questions (Typed)
- Long-Answer Essay Questions (Typed)

## If you are a new WRC advocate applicant:

### SHORT-ANSWER ESSAY QUESTIONS FOR WRC ADVOCATE APPLICATION

Answer all three. (Up to 150 words each typed)

1. What purpose does the Women's Resource Center serve on the PCC – Rock Creek Campus?
2. What barriers do women seeking a college education face?
3. What does **Feminism** mean to you?

### LONG-ANSWER ESSAY QUESTIONS FOR WRC ALL ADVOCATE APPLICANTS

(300-500 words typed)

Describe the ideal WRC Advocate candidate and how you would seek to fulfill that role.

## If you are a returning WRC advocate applicant:

### SHORT-ANSWER ESSAY QUESTIONS FOR ALL WRC ADVOCATE APPLICANTS

Answer all three. (Up to 150 words each typed)

**MISSION:** *The WRC provides a central location for services that support the academic achievement of women, while working to increase access to education for women, improve the retention of women students at the college, and encourage women's leadership development.*

1. How does this mission support continuing to have a WRC at PCC Rock Creek.?
2. Describe your experience as a first year WRC advocate. Please give an example of a WRC sponsored event that challenge your world view.
3. Name at least three examples of oppression you personally have experienced or witnessed women facing during your role as a WRC advocate?

### ADDITIONAL LONG-ANSWER ESSAY QUESTION FOR WRC RETURNING ADVOCATE APPLICANTS (300-500 words typed)

How would you continue to grow & contribute to the mission of the WRC as a returning advocate?

- I understand the college will request a criminal offender record check on prospective new hires for some positions. \*Criminal conviction does not necessarily disqualify you from further consideration or employment.
- I must be in good academic standing and good disciplinary standing with the Dean of Students office for the term prior to selection and during the entire period of employment.