

Step 2

MyPCC Account Setup

Set up account: Enter your username

Start at pcc.edu/setup

Set up my account

Step 1 of 6: Request an account setup code

Enter your MyPCC username to get started setting up your account. You can [look up your username](#) or, if you are a new student, check your admissions email.

MyPCC username:

Next

Set up account: Set up code message sent

Set up my account

We sent an account setup code to your email address. Check your email to finish setting up your account. If you don't receive the email, contact the Help Desk at 971-722-4400.

Set up account: Click link & copy code

From: <notify@pcc.edu>
Date: Tue, Sep 13, 2016 at 11:57 AM
Subject: [PCC Notification] PCC account setup code
To: someone@gmail.com

Hello <name>,

You requested a PCC account setup code. Please click the link below and enter this code: I^8&gQF^

<https://account.pcc.edu/selfservice/accountClaim/find>

If you didn't initiate this request, contact the Help Desk at 971-722-4400.

Set up account: Enter username & code

Set up my account

Step 2 of 6: Enter setup code

MyPCC username:

Setup code:

[Next](#)

Set up account: Accept T & C

Set up my account

Step 3 of 6: Policy agreement

PCC Policy Statement: Be advised that by entering your User Name and Password on this site, you are requesting access to MyPCC and agree to the conditions of all applicable [Information Security Policies and Standards](#). Students also agree to the conditions of the [Code of Student Conduct](#). Employees agree to abide by all applicable [employee policies](#). Employees accessing these resources outside of their regular workplace or schedule should fill out the [Telecommuting Agreement and Authorization form \[doc\]](#) with their manager's approval.

I agree:



Next

Set up account: Enter contact info

Set up my account

Step 4 of 6: Set alternate contact information

Please provide at least one form of alternate contact information. We use this information to contact you in case you ever lose access to your account.

Alternate email:

Mobile phone number:

Please use the format 1234567890

Mobile phone provider:

AT&T ▼
AT&T
Boost
Cricket
Sprint
T-Mobile
Verizon
Virgin

provider is not listed, please contact the Help Desk at 971-722-4400.

Next

[Get help accessing your account](#)

Set up account: Secret questions

Set up my account

Step 5 of 6: Set security questions

We use this information to help you in case you ever lose access to your account.

What is your fathers birthday? (e.g. May 5th) ▼

What is your fathers birthday? (e.g. May 5th)

What is your favorite food? (e.g. popcorn)

What street did you live on in third grade? (e.g. Poplar)

What was the last name of your best friend in high school? (e.g. Jones)

What was the last name of your fourth grade teacher? (e.g. Smith)

What was the model of your first car? (e.g. Mustang, Accord, etc.)

What was the name of your elementary/primary school? (e.g. Washington)

What was the name of your first employer? (e.g. McDonalds)

What was your nickname as a child? (e.g. Junior)

Where did you meet your spouse or significant other? (e.g. Chicago)

What street did you live on in third grade? (e.g. Poplar) ▼

Your answer:

Next

Set up account: Set up password

Set up my account

Step 6 of 6: Set your password

Finally, set your password. You'll use this password to log into many PCC services, including MyPCC.

New password:

Your password must include at least 9 characters, including 1 uppercase letter, 1 lowercase letter, and either 1 number or 1 special character (!@#\$%^&). Don't use any part of your name or MyPCC username.

Confirm password:

Next

Set up account: DONE!



Account setup complete

Great, now you can [log into MyPCC](#) but access to your PCC email may take 24 hours.

Set up account: DONE!



Account setup complete

Great, now you can [log into MyPCC](#) but access to your PCC email may take 24 hours.



**Portland
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