

## **Region 2A Consortium Agreement 2017 - 2018**

### **Purpose:**

The Region 2A Consortium works together to provide support for high schools in the implementation and improvement of quality Career and Technical Education programs that provide training and education for high-skill, high-demand, high wage careers. The Consortium applies for Carl Perkins funding under “The Carl D. Perkins Career and Technical Education Act of 2006”. This agreement is a confirmation of the Members’ willingness to continue the Carl D. Perkins funding using this Consortium Agreement.

### **Membership:**

The partners in the Region 2A Consortium, hereafter called **MEMBER(S)**, are:

Banks School District	Gaston School District
Scappoose School District	Sherwood School District
St. Helens School District	Tigard-Tualatin School District
Vernonia School District	Portland Community College*

\*represented by the Regional Coordinator  
(Fiscal agent for the Consortium and non-voting Member)

### **Membership Structure:**

**a. Voting Membership:** The principal or superintendent of each Member school will identify one person to serve as the **Career & Technical Education Representative** for each Member school (see attached roles and responsibilities). Other people from Members of the Consortium are encouraged to attend the meeting and provide input when appropriate; however, when a vote is necessary, the Members will be limited to a single vote per Member, except for the Region 2A Regional Coordinator who is a non-voting Member. Votes will be limited to those present or designated proxies.

**b. Chairperson/Consortium Manager:** Region 2a’s Regional Coordinator will serve as Consortium Manager, will set meeting agendas, will chair all meetings, and will call special meetings when needed.

**c. Quorum:** In order to have a quorum necessary to make decisions, at least 60% or 4 of the 7 voting members of the Consortium must be present.

**d. Majority Vote:** Decisions will be based on finding a mutually acceptable solution/group consensus whenever possible; however, it is agreed that if an issue must be determined by a vote, a simple majority of the votes possible for the number of members/proxies present will be binding on all parties.

**e. Withdrawal:** Members desiring to withdraw from the consortium must notify the Oregon Department of Education (ODE) by February 1st of each year, prior to the annual allocation to the Consortium. Approval must be received from the Oregon Department of Education for the reconfiguration of the consortium membership.

**f. Removal/Changes in Governance:** Any planned removal of a Member for failure to follow the assurances which are contained in this document and/or any planned change in the rules of governance of this Consortium must be presented in writing for a first reading and discussion at a regular meeting or a special one called in compliance with the procedure outlined in this document. The Regional Coordinator will present the written copy of this plan/change to all CTE Representatives at least two weeks before the next meeting, at which time action may be taken on the measure. A simple majority of members/proxies of the quorum will be required to pass a removal or change in governance.

**g. Assurances Requirement:** All decisions must be in conformance with the assurances, standards, and guidelines set forth by the Federal Government pertaining to Carl D. Perkins Career & Technical Education Act of 2006, No Child Left Behind of 2002, the Oregon Department of Education and/or state and federal laws.

**h. Meeting Dates:** Meeting dates will be prescheduled and Members will be reminded of the meeting by e-mail at least one week prior to the date. Should an emergency situation arise, a special meeting may be called by the Regional Coordinator.

**i. Renewal:** This document must be reviewed and renewed by each Member annually.

**j. New Members:** New Members will be added to this Consortium only when the CTE Members reach an agreement to allow another eligible school/district to become a Member. Approval must be received from the Oregon Department of Education for the reconfiguration of the consortium membership.

**k. Fiscal Agent:** Portland Community College will serve as the fiscal agent, ensuring the budget and all monies spent by the Consortium conform to Perkins Section 135 "Allowable Fund Uses" and "State and Federal Assurances" from the Carl D. Perkins Career and Technical Education Act of 2006 Transition Plan 2009-2010."

**In addition to the general Roles and Responsibilities described in more detail on the following pages, all Members agree to:**

- Attend a minimum of three (3) Consortium meetings per year, or designate an authorized proxy with decision-making authority to attend said meetings.
- Work together with other Members and the Region 2A Regional Coordinator to establish and approve a yearly Consortium budget using the combined funds of the Members to best meet Consortium needs for each school site, meet educational needs of local business and industry, and support innovative programs.

- Work with Members and colleagues to successfully evolve existing programs into Perkins IV-defined Programs of Study (POS), with all CTE POS to be implemented by Fall 2017.
- Provide and share year-end accountability data on CTE performance towards benchmarks at each Member site, including student academic performance, progress toward POS, and program usage.
- Engage in self-evaluation as a part of the Consortium, utilizing collected data to engage in continuous program improvement to better meet state goals.
- Implement Improvement Plans as needed to meet performance deficiencies, if any.
- Assist the Regional Coordinator in completing and submitting required reports, including Annual Program Update, Data Collection and Annual Report.
- Provide a forum where all Members can have access to the latest change(s) in programs, guidelines and/or requirements from the State and Federal levels in order for the Consortium to establish and meet its required goals and objectives.
- Work with the Region 2A Regional Coordinator to ensure all applications from his/her region are in compliance with the CTE Program Approval Process.
- Comply with the Federal, state, and local assurances described in the Certificate of Assurances.
- Assist with CTE Program Approval and CTE Teacher Certification issues within the Member school.
- Assist the Regional Coordinator in maintaining the required Carl Perkins equipment inventory, if applicable.
- Participate in CTE Professional Development activities, if applicable.
- Promote CTE activities at Member sites.
- Regional Coordinator is allowed access to confidential and personally identifiable student data relating to the implementation of career and technical education programs within our districts.

**Banks School District** \_\_\_\_\_

\_\_\_\_\_  
Signature of Administrator in Charge of CTE

\_\_\_\_\_  
Date

*(additional Consortium Member signatures following)*

**Gaston School District** \_\_\_\_\_

\_\_\_\_\_  
Signature of Administrator in Charge of CTE

\_\_\_\_\_  
Date

**Scappoose School District** \_\_\_\_\_

\_\_\_\_\_  
Signature of Administrator in Charge of CTE

\_\_\_\_\_  
Date

**Sherwood School District** \_\_\_\_\_

\_\_\_\_\_  
Signature of Administrator in Charge of CTE

\_\_\_\_\_  
Date

**St. Helens School District** \_\_\_\_\_

\_\_\_\_\_  
Signature of Administrator in Charge of CTE

\_\_\_\_\_  
Date

**Tigard-Tualatin School District** \_\_\_\_\_

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Signature of Administrator in Charge of CTE

\_\_\_\_\_  
Date

**Vernonia School District** \_\_\_\_\_

\_\_\_\_\_  
Signature of Administrator in Charge of CTE

\_\_\_\_\_  
Date